BRIDGEWAY CAPITAL

Bridgeway Capital
Headquarters
310 Grant Street
Suite 2800
Pittsburgh, PA 15219

BridgewayCapital.org

Commercial Loan Officer

Bridgeway Capital, Inc.
Erie, PA

ABOUT BRIDGEWAY CAPITAL

Bridgeway Capital is a mission-driven lender, a nonprofit alternative to banks that lends to small businesses, nonprofits and real estate projects that have a positive community impact. Since 1990, Bridgeway has invested more than $300 million in communities across the region, with more than 90% of the funding provided to low-income communities. As a social impact investor, Bridgeway focuses on equitable economic growth in underserved areas by providing impact-driven lending and programs to grow businesses and revitalize places. As a Community Development Financial institution (CDFI), Bridgeway is certified by the U.S. Treasury.

Bridgeway serves western Pennsylvania and areas of eastern Ohio and northern West Virginia from its headquarters in downtown Pittsburgh and satellite offices in Erie, PA, Uniontown, PA, and Warren, OH. For more information, visit www.bridgewaycapital.org.

Job Summary

Bridgeway Capital is seeking a Commercial Loan Officer based in Erie, Pennsylvania to originate commercial loans and affordable housing real estate loans and loans to nonprofit organizations in underserved communities throughout northwestern Pennsylvania.

Job responsibilities

- Originate commercial real estate and community development loans that meet eligibility specifications and credit standards, while reaching assigned loan volume goals
- Calls on real estate developers; networks through industry sources such as professional organizations, title companies, attorneys, accountants, centers of influence, and realtors to develop leads; utilizes strong interpersonal skills to maximize business contacts and develops relationships with current/potential loan customers, management, and staff
- Strong knowledge of the real estate development process, funding and financing options for affordable housing and community facility development

- Evaluate potential loans, including credit and cash flow analysis, and prepare loan presentations for approval
- Work with other Bridgeway team members to underwrite and close loans
- Manage a portfolio of loans, including assisting with credit reviews and exploring new lending opportunities from existing clients
- Serves as Bridgeway Capital's liaison to the region by attending economic development events, meeting with key partners/funders in Erie and surrounding areas, and networking with banking partners and regional businesses
- Manages service relationships with appraisers and venders as required
- Other duties as required

Technical Expertise

- Experience in commercial real estate transactions required
- Experience with affordable housing finance and non-profit development is a plus
- Tax credit financing (NMTC, HTC, LIHTC) a plus
- Experience in commercial lending is required
- Proficiency in writing skills and verbal communication skills are required
- Proficiency in MS Office [Outlook, Excel, and Word] is required

Qualifications and Experience

- Education: Bachelor's degree in finance, business administration, or similar field is required
- Lender should have 3 years of experience in Commercial Lending
- Existing professional network of business connections in the northwestern Pennsylvania region
- Capacity to work independently and motivation to achieve goals with minimal supervision
- Ability to participate productively as part of a team
- Commitment to the work of nonprofit organizations and making a positive impact in the community

Compensation

Competitive salary commensurate with experience. Comprehensive benefit package includes health, dental, vision, life and disability insurance, retirement plan and flexible spending accounts. Bridgeway Capital is an Equal Opportunity Employer.

Bridgeway Capital currently uses a hybrid work model. Bridgeway requires that all staff be in the office two days a week, although managers may request that their team be in the office more frequently as required to complete work efficiently. The number of days in the office is subject to change.

To Apply

Please send cover letter and resume to Shawn Thomas, Director of Lending
Phone: 412.201.2450; Email: sthomas@bridgewaycapital.org

BRIDGEWAY
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Job Specifications & Americans with Disability Specifications
The person in this position needs to regularly sit, utilize manual dexterity and repetitive finger motion, speak, hear and see with close vision. Individuals must occasionally lift up to twenty-five pounds, push or pull, reach or stretch, and utilize distance vision, color discrimination, peripheral vision, depth perception, and focusing ability. This position is primarily performed in an office environment with occasional exposure to outdoor weather conditions. Occasional driving throughout western Pennsylvania, eastern Ohio, and norther West Virginia is required, and candidates are expected to have a valid driver's license and easy and regular access to a car.

This job description is not all inclusive, and it is not intended to create or be construed as an express or implied contract of employment. Bridgeway Capital reserves the right to interpret, amend, or terminate any job description, plan, policy, program, procedure, practice, or benefit at any time at its sole discretion.

Bridgeway Capital is an Equal Opportunity Employer. Bridgeway does not discriminate against individuals on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, veteran status, ancestry, or national or ethnic origin in the administration of its employment policies, programs, and activities. As an organization, we adhere to and promote equal employment opportunities for all. Bridgeway provides reasonable accommodation for persons with disabilities, including in the application and interview process.

Equal Opportunity Lender, Provider, and Employer TTY/TDD 800.654.5984.